

APPLICATION TO SUSPEND A TRAINING CONTRACT

Important Information

All suspensions are subject to approval by the Department of Education and Training. A Training Contract can only be suspended for a period of 6 months without supporting documentation, unless the suspension is for maternity leave or a medical reason — in which case it may be suspended for a maximum of 12 months.

Employer Trading Name:

Australian Apprentice Name:

Parent / Guardian (if required):

PERIOD OF SUSPENSION

Suspension Dates	Date to Commence:	Expected Return Date:
With Pay / Without Pay	<input type="checkbox"/> With Pay <input type="checkbox"/> Without Pay	

REASON FOR APPLICATION

Select	Reason for Application	Please Provide an Explanation
<input type="checkbox"/>	Medical Reason — Worker's Compensation	
<input type="checkbox"/>	Medical Reason (other)	
<input type="checkbox"/>	Unhosted	
<input type="checkbox"/>	Maternity Leave	N/A
	Other Reasons	

DECLARATION

To be signed by the party applying (Employer or Apprentice/Trainee). A Parent/Guardian signature is required only if the apprentice is applying and is under 18 at the start of the suspension period.

Employer Representative Name:	Signature:	Date:
Apprentice / Trainee Name:	Signature:	Date:
Parent / Guardian Name:	Signature:	Date:

Please return the completed form to: variations@gtntgroup.com.au

OFFICE USE ONLY

Network Provider Recommendation			
Signature:	Date:	<input type="checkbox"/> Recommended	<input type="checkbox"/> Not Recommended
Apprenticeships NT General Manager (if applicable — NTG Contract Manager)			
Signature:	Date:	<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved
Comments			